

23 February 2015

**ASHRAE Hong Kong Chapter  
The 31st Annual General Meeting**

**Notice to Member**

**NOTICE** is hereby given that the 31<sup>st</sup> Annual General Meeting (AGM) of ASHRAE Hong Kong Chapter will be held at the following time and venue.

Date & Time : 31 Mar 2015 (Tue), 6:30 pm (reception starts at 6:00 pm)  
Venue : CPD-2.42, 2/F, Central Podium Level, HKU Centennial Campus, Pokfulam Road, Hong Kong.

**Agenda for the AGM**

1. To read and confirm the Minutes of the 30<sup>th</sup> Annual General Meeting dated 16 May 2014.
2. To read and confirm the Minutes of the Extraordinary General Meeting dated 13 Jan 2015.
3. To receive and consider the President's Report for 2014-2015.
4. To receive and consider the Treasurer's Report for presidential year 2013-2014.
5. To report the interim financial statements for presidential year 2014-15.
6. To elect and install the officers and members of the Board of Governors for the year 2015-2016.
7. The incoming President, Dr. C.S. Wong to deliver his speech.
8. Any other business.
9. Adjournment.

By order of the Board of Governors

Dr. Dennis Tung  
Secretary (2014-2015)  
ASHRAE Hong Kong Chapter

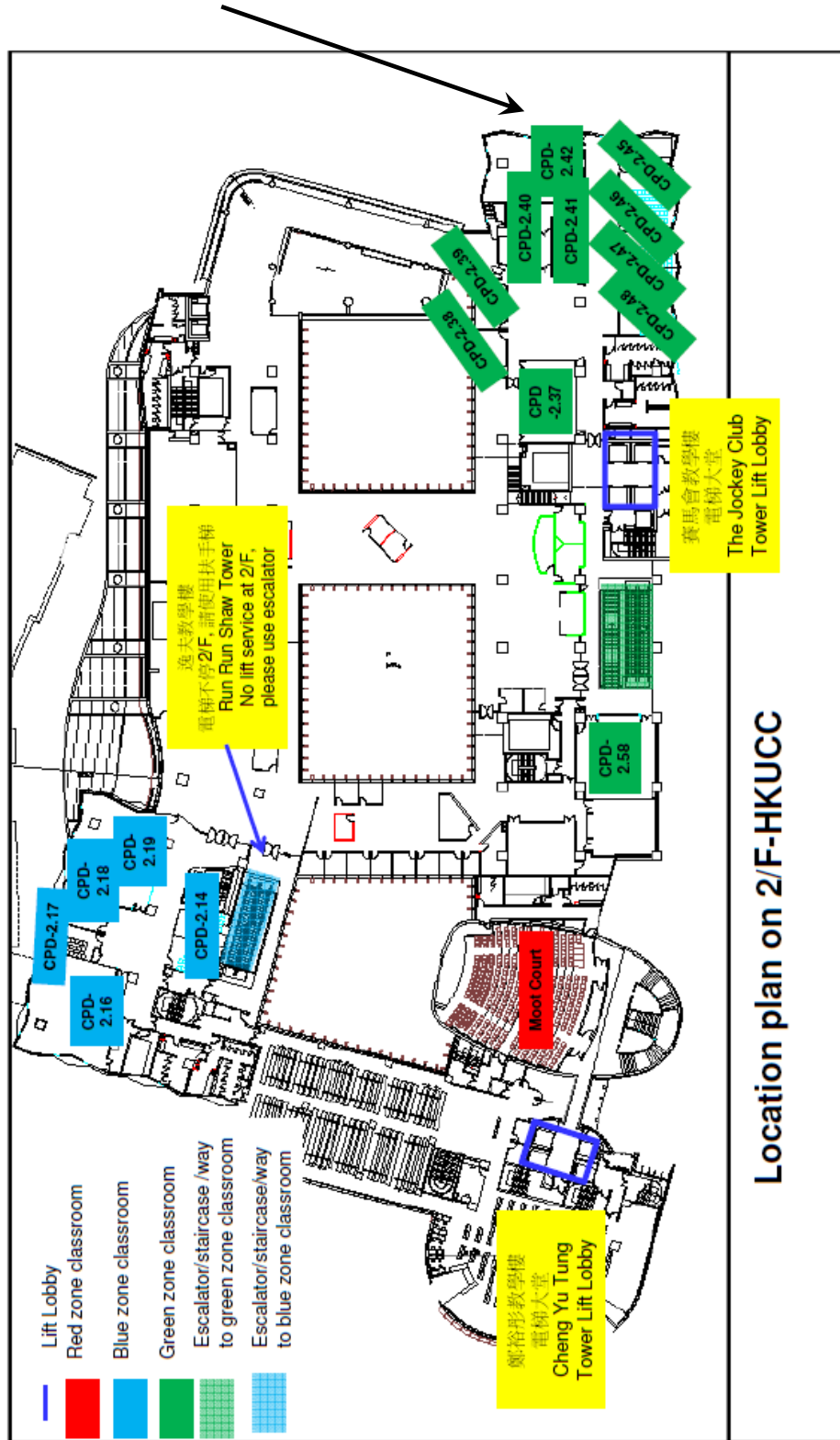
Enclosure:

- Minutes of the 30<sup>th</sup> Annual General Meeting dated 16 May 2014
- Letter from Nomination Committee Chair
- Election of Officers and Governors with Proxy and Ballot Form and proposed candidates

## LOCATION MAP of the Venue:

CPD-2.42, 2/F, Central Podium Level, HKU Centennial Campus, Pokfulam Road, Hong Kong

Centennial Campus of The University of Hong Kong  
 香港大學百年校園



Location plan on 2/F-HKUCC