

## ASHRAE RP WALK 2018 – SHING MUN RESERVOIR

**Date** : 24 November 2018 (Saturday)

**Time / Place** : 10:00 / Tsuen Wan MTR Station – Exit A

**Route Length** : 9 km ( ~3.5 hrs)

**Rundown** :

10:00	Assemble at Tsuen Wan MTR Station – Exit A
10:15	Take New Territories GMB Route 82 to Shing Mun Reservoir (城門水塘) (\$5.2 per trip)
10:40	Start RP Walk – Group Photo & Present Souvenirs
11:00	→ Shing Mun Reservoir Main Dam (城門水塘主壩)
12:00	→ Shing Mun Reservoir (城門水塘)
12:30	→ Picnic at Northern Shore (Food and drinks are not included in the RP walk)
14:00	→ Pineapple Dam
14:30	End & Dismiss at Pineapple Dam





## ASHRAE Hong Kong Chapter

P.O. Box 35612, King's Road Post Office, North Point, Hong Kong

Email: [info@ashrae.org.hk](mailto:info@ashrae.org.hk) Web: <http://ashrae.org.hk>

地址：香港英皇道郵政局 郵政信箱 35612 號

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### Background:

The mission of ASHRAE is to advance the arts and sciences of heating, ventilating, air conditioning and refrigerating (HVAC&R) to serve humanity and promote a sustainable world. ASHRAE has supported research to improve the quality of life. ASHRAE Research impacts the industry by improving the way HVAC&R systems work, how they are applied and allow development of technical information to create standards and guidelines, which serve as the basis for testing and design practices around the world. Over US\$2 million raised annually to help fund in research projects, education, young engineer programs, ASHRAE Scholarship, etc. Contributions come from more than 7,000 members, non-members, and companies. Please visit [www.ashrae.org/rp](http://www.ashrae.org/rp) for more details on ASHRAE Research Promotion.

For fundraising to support ASHRAE research, ASHRAE Hong Kong Chapter will organize an ASHRAE Research Promotion Walk to Shing Mun Reservoir on 24 November 2018 (Saturday). All donations from sponsors (after deducting necessary expenses) in this event will be 100% contributed to ASHRAE Research.

### Application:

Open to all interested persons, but priority will be given to ASHRAE members and their family.

There are 2 types of application forms for Individual Participant and Group Enrolment respectively:-

(a) For Individual Participant:

Please complete the Application Form of ASHRAE Walk 2018 (for Individual Participant).

(b) For Group Enrolment:

Welcome any organization or company to participate in this event or sponsor as supporter. Please complete the Application Form of ASHRAE Walk 2018 (for Group Enrolment).

Please complete and return the appropriate application form by e-mail/post and send the cross cheque via post *before 12 November 2018*. Number of participants is limited. Enrolment will be allocated on a first-come-first-served basis. Successful applicants will be informed individually by e-mail / phone.

### Donation Target:

(a) For Individual Participant:

Each participant is expected to raise *HK\$500* or above by appealing sponsorship from friends and relatives.

(b) For Group Enrolment:

A minimum of *4 members* are required for each participating team. Each member of group enrolment is expected to raise *HK\$800* or above by appealing sponsorship from friends and relatives. Participating teams have to guarantee a minimum number of participants. Participating teams should confirm their exact number of participants with ASHRAE Hong Kong Chapter before *Monday, 12 November 2018*.

### Payment Method:

(a) Cheque should be made payable to “ASHRAE Hong Kong Chapter”

(b) Cheque(s) together with the application form and the form of details of sponsors should be sent to ASHRAE Hong Kong Chapter [Address: ASHRAE Hong Kong Chapter c/o P.O. Box 35612, King's Road Post Office, North Point, Hong Kong (Attn: Mr. Taylor Chow)] before the submission deadline on *Monday, 12 November 2018*.



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### Instructions to Participants:

1. Participant must arrive at *Tsuen Wan MTR Station (Exit A)* according to the assembly time. Any person fails to do so shall be refused to participate in the ASHRAE RP Walk.
2. As the purpose of the Walk is for fundraising only, Participant must accept that the ASHRAE Hong Kong Chapter and all supporters shall not be liable for any accident, injury or property loss to participant.
3. As the Walk Route runs along narrow pavements and footpaths, participant should take extra safety precaution, especially for any accompanied children. Do not lean on, climb over or pass through any barrier or divider placed along the Walk Route.
4. There is no drop-out point along the Walk Route. Participant must bring sufficient drinking water and snacks for the journey. Stop if participant is exhausted or feeling sick, and should contact the duty personnel immediately for assistance.
5. To avoid over-exposure under the sun and to prepare for bad weather, participant should bring sun hat and rain gear.
6. Participant must not bring any roller skates / blades / skateboard / trolley or other large object which may cause obstruction to the smooth flow of the Walk. Participant must not bring any animals or pets.
7. Participant should follow the instructions of the duty personnel and must not do or omit to do any act, physical or otherwise, that may cause disruption of the smooth flow of the Walk and / or disturbance to any participants.
8. Please keep the route clean and do not litter.
9. Owing to safety concerns, participant aged 16 or below should be accompanied by adult.
10. Please do not feed the monkeys and do not show the attractive plastic bag to the monkey.
11. Transportation fee from Tsuen Wan to Shing Mun Reservoir is not included.
12. Food and drinks are not included in the RP walk.



13. The event is for fundraising to Research of ASHRAE Headquarter (USA). The donors or sponsors cannot claim any deduction on Hong Kong local salaries tax or profits tax. However, subject to ASHRAE Headquarter, ASHRAE Hong Kong Chapter will issue the following item(s) to the participant in ASHRAE Night if the participant raise a certain amount of donation:-

14. For Individual Participant:

- |                                      |  |
|--------------------------------------|--|
| (a) Donation of HK\$400~HK\$799      | - Donor Recognition Certificate  |
| (b) Donation of HK\$800~HK\$3,999    | - Donor Recognition Certificate + Antique ASHRAE Commemorative Coin & holder |
| (c) Donation of HK\$4,000~HK\$7,999  | - Donor Recognition Certificate + Bronze ASHRAE Commemorative Coin & Plaque  |
| (d) Donation of HK\$8,000~HK\$19,999 | - Donor Recognition Certificate + Silver ASHRAE Commemorative Coin & Plaque  |
| (e) Donation of HK\$20,000 or above  | - Donor Recognition Certificate + Gold ASHRAE Commemorative Coin & Plaque    |

For Group Enrolment:

- |                                      |  |
|--------------------------------------|--|
| (a) Donation of HK\$400~HK\$1,199    | - Donor Recognition Certificate  |
| (b) Donation of HK\$1,200~HK\$3,999  | - Donor Recognition Certificate + Antique ASHRAE Commemorative Coin & holder |
| (c) Donation of HK\$4,000~HK\$7,999  | - Donor Recognition Certificate + Bronze ASHRAE Commemorative Coin & Plaque  |
| (d) Donation of HK\$8,000~HK\$19,999 | - Donor Recognition Certificate + Silver ASHRAE Commemorative Coin & Plaque  |
| (e) Donation of HK\$20,000 or above  | - Donor Recognition Certificate + Gold ASHRAE Commemorative Coin & Plaque    |



(Antique Coin with Holder)

(Remark: \*Plaques and holders are provided to new donors.)



(Antique Coin with Plaque)

15. In addition, the company sponsor who raised a certain amount, they will be recognized on our newsletter, RP Facebook page, HKC website & event banner and publication to all HKC members:

- Platinum Donor (HK\$30,000): RP Trophy, VIP Photo, company name & logo & link post at newsletter, RP Facebook page, event banner and all RP publication in 2018 – 2019.
- Gold Donor (HK\$20,000): Group Photo, company name & Logo on banner, newsletter, RP Facebook page, HKC website and RP publication in 2018-2019.
- Silver Donor (HK\$10,000): Company name on newsletter, RP Facebook page, HKC website and all RP publication in 2018-2019.
- Bronze Donor (HK\$6,000): Company name on newsletter, RP Facebook page, HKC website and all RP publication in 2018-2019.



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### **Application Form for ASHRAE Walk 2018 (for Individual Participant)**

Name of Participant (Mr./Mrs./Ms.)\*: (Surname) \_\_\_\_\_ (First name) \_\_\_\_\_

ASHRAE Membership\* : Class: \_\_\_\_\_ No.: \_\_\_\_\_

Company/School\* : \_\_\_\_\_

Mail Address (Home/Company)\*: \_\_\_\_\_

Email Address\* : \_\_\_\_\_

Contact Numbers : (Tel/Mobile)\*: \_\_\_\_\_ (Fax): \_\_\_\_\_

\* Information must be filled.

Enquires: For inquiries, please contact us at email: [taylorchow@swireproperties.com](mailto:taylorchow@swireproperties.com) or at 60142397.

Registration: The application form together with details of sponsor and cross cheque with total donation amount in Hong Kong dollars payable to “ASHRAE Hong Kong Chapter” shall be sent to P.O. Box 35612, King's Road Post Office, North Point, Hong Kong (Attn: Mr. Taylor Chow), before 12 November 2018. Participant may email this application form to [taylorchow@swireproperties.com](mailto:taylorchow@swireproperties.com) for reservation and then followed by cheque payment via mail.

#### **Details of Sponsors**

I agree to sponsor the above person to participate in this Walk with donation as follows:-

Name of Sponsor (IN BLOCK LETTERS PLEASE)			Donation Amount (HK\$)
	Surname	First Name	
1.	Mr / Mrs / Ms		
2.	Mr / Mrs / Ms		
3.	Mr / Mrs / Ms		
4.	Mr / Mrs / Ms		
5.	Mr / Mrs / Ms		
6.	Mr / Mrs / Ms		
7.	Mr / Mrs / Ms		
8.	Mr / Mrs / Ms		
9.	Mr / Mrs / Ms		
10.	Mr / Mrs / Ms		
11.	Mr / Mrs / Ms		
12.	Mr / Mrs / Ms		
13.	Mr / Mrs / Ms		
14.	Mr / Mrs / Ms		
15.	Mr / Mrs / Ms		
16.	Mr / Mrs / Ms		
17.	Mr / Mrs / Ms		
18.	Mr / Mrs / Ms		
19.	Mr / Mrs / Ms		
20.	Mr / Mrs / Ms		
TOTAL:			

#### **Note:**

- (1) The event is for fundraising to Research of ASHRAE Headquarter (USA). The donors or sponsors cannot claim any deduction on Hong Kong local salaries tax or profits tax.
- (2) If more than 20 sponsors, the participant can make photocopies of this form to fill in.
- (3) For picnic session, Participant must bring sufficient drinking water and light food for the journey



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### **Application Form for ASHRAE Walk 2018 (for Group Enrolment)**

- ☐ **YES**, our organization / company will participate in the ASHRAE Walk on Saturday, 24 November 2018.
- ☐ Our organization / company will not participate in the ASHRAE Walk, but we would like to make a donation of HK\$ \_\_\_\_\_ as a supporter to provide financial aid on this event, other following activities organized by ASHRAE Hong Kong Chapter and/or contribute to ASHRAE Research.

Please write in BLOCK LETTERS:-

Name of Organization / Company: \_\_\_\_\_

Address : \_\_\_\_\_

Contact Person: Mr / Mrs / Ms (Surname) \_\_\_\_\_ (First Name) \_\_\_\_\_

Position: \_\_\_\_\_ Email Address: \_\_\_\_\_

Contact Numbers: (Tel/Mobile): \_\_\_\_\_ (Fax): \_\_\_\_\_

Organization / Company Head's Name: (Surname) \_\_\_\_\_ (First Name) \_\_\_\_\_

Position: \_\_\_\_\_ Email Address: \_\_\_\_\_

Company chop with Signature: \_\_\_\_\_

If your organization / company will participate in this event, please fill in the following:-

1. Guaranteed Minimum No. of Participants: \_\_\_\_\_ Estimated No. of Participants: \_\_\_\_\_

[Participating teams should confirm their exact number of participants with ASHRAE Hong Kong Chapter before Monday, 12 November 2018.]

2. Estimated Donation: \_\_\_\_\_

Enquires: For inquiries, please contact us at email: [taylorchow@swireproperties.com](mailto:taylorchow@swireproperties.com) or at 60142397.

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	Surname	First Name	
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4.	Mr / Mrs / Ms		
5.	Mr / Mrs / Ms		
6.	Mr / Mrs / Ms		
7.	Mr / Mrs / Ms		
8.	Mr / Mrs / Ms		
9.	Mr / Mrs / Ms		
10.	Mr / Mrs / Ms		
11.	Mr / Mrs / Ms		
12.	Mr / Mrs / Ms		
13.	Mr / Mrs / Ms		
14.	Mr / Mrs / Ms		
15.	Mr / Mrs / Ms		
16.	Mr / Mrs / Ms		
17.	Mr / Mrs / Ms		
18.	Mr / Mrs / Ms		
19.	Mr / Mrs / Ms		
20.	Mr / Mrs / Ms		
<b>TOTAL:</b>			

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