

ASHRAE Hong Kong Chapter The 29th Annual General Meeting

Notice to Member

2 Apr 2013

NOTICE is hereby given that the 29th Annual General Meeting (AGM) of ASHRAE Hong Kong Chapter will be held at the following time and venue.

Date & Time : 16th May 2013 (Thursday), 6:45 pm (reception starts at 6:00pm)

Venue: Z2-033 (Phase 8), Polytechnic University, Hung Hom, Kowloon

Agenda for the AGM

1. To read and confirm the Minutes of the 28th Annual General Meeting dated 17th May 2012
2. To receive and consider the President's Report for 2012-2013
3. To receive and consider the Treasurer's Report for 2012-2013
4. To elect & install the officers and members of the Board of Governors for the year 2013-2014
5. The incoming President, Ms Tracy Pang, to deliver her speech
6. Any other business
7. Adjournment

By order of the Board of Governors

A handwritten signature in black ink, appearing to be "Thomas Chan", is written over a light blue rectangular background.

Mr. Thomas Chan
Secretary (2012-2013)
ASHRAE Hong Kong Chapter

Enclosure:

Meeting Minutes of 28th Annual General Meeting dated 17th May 2012
Letter from Nomination Committee Chair
Election of Officers and Governors with Proxy and Ballot Form and proposed candidates

LOCATION MAP of the Venue:

Z Block 2/F 033 (Phase 8), Polytechnic University, Hung Hom, Kowloon

