



ASHRAE Hong Kong Chapter

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28 February 2019

ASHRAE Hong Kong Chapter The 35th Annual General Meeting

Notice to Member

NOTICE is hereby given that the 35th Annual General Meeting (AGM) of ASHRAE Hong Kong Chapter will be held at the following time and venue.

Date & Time : 29 March 2019 (Friday), 6:30 pm (reception starts at 6:00 pm)

Venue : Room TU 107, Hong Kong Polytechnic University, Hung Hom, Kowloon, HK

Agenda for the AGM

1. To read and confirm the Minutes of the 34th Annual General Meeting dated 23 March 2018.
2. To receive and consider the President's Report for 2018-2019.
3. To receive and consider the Treasurer's Report for 2017-2018.
4. To report the interim financial statements for 2018-19.
5. To elect and install the officers and members of the Board of Governors for 2019-2020.
6. The incoming President, Mr. NG Chun Kei, Jacky to deliver his speech.
7. Any other business.
8. Adjournment.

By order of the Board of Governors

A handwritten signature in black ink, appearing to read 'Tenny Tam'.

Mr. TAM Tsz Lung, Tenny
Secretary (2018-2019)
ASHRAE Hong Kong Chapter

Enclosure:

- Minutes of the 34th Annual General Meeting dated 23 March 2018
- Letter from Nominating Committee Chair
- Election of Officers and Governors with Proxy and Ballot Form and proposed candidates

LOCATION MAP of the Venue:

Room TU 107, Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong

