

11 February 2020

ASHRAE Hong Kong Chapter
The 36th Annual General Meeting

Notice to Member

NOTICE is hereby given that the 36th Annual General Meeting (AGM) of ASHRAE Hong Kong Chapter will be held at the following time and venue.

Date & Time : 13 March 2020 (Friday), 7:00 pm (reception starts at 6:30 pm)

Venue : Room 202D, 2/F Jockey Club Environmental Building, 77 Tat Chee Avenue, Kowloon Tong, Hong Kong

Agenda for the AGM

1. To read and confirm the Minutes of the 35th Annual General Meeting dated 29 March 2019.
2. To receive and consider the President's Report for 2019-2020.
3. To receive and consider the Treasurer's Report for 2018-2019.
4. To report the interim financial statements for 2019-20.
5. To elect and install the officers and members of the Board of Governors for 2020-2021.
6. The incoming President, Mr. TAM Tsz Lung, Tenny to deliver his speech.
7. Any other business.
8. Adjournment.

By order of the Board of Governors



Mr. HUANG Hung Man, Patrick
Secretary (2019-2020)
ASHRAE Hong Kong Chapter

Enclosure:

- Minutes of the 35th Annual General Meeting dated 29 March 2019
- Letter from Nominating Committee Chair
- Election of Officers and Governors with Proxy and Ballot Form and proposed candidates

LOCATION MAP of the Venue:

*Room 202D, 2/F Jockey Club Environmental Building,
77 Tat Chee Avenue, Kowloon Tong, Hong Kong*

